

**RECORD OF PROCEEDINGS
REGULAR MEETING
OCTOBER 20, 2025**

The Bath Township Board of Trustees met in the Trustee Meeting Room on October 20, 2025 at 4:00pm for the purpose of conducting the business of the Township. The Vice President of the Board, Mrs. Sharon Troike convened the meeting. Trustees present were Mr. Sean Gaffney and Mrs. Sharon Troike.

CALL TO ORDER

Mrs. Troike called the meeting to order at 4:00pm.

PLEDGE OF ALLEGIANCE

Mrs. Troike requested the audience join her in the Pledge of Allegiance.

WELCOME

Mrs. Troike welcomed everyone in attendance and stated the purpose of the meeting is to conduct the business of Bath Township. There will be time for citizen comments at the end of the meeting.

APPROVAL OF AGENDA

Mrs. Troike requested, and **Mr. Gaffney moved to approve the agenda. Mrs. Troike seconded the motion. All Ayes. Motion passed 2-0.**

FISCAL OFFICER LAURA TUTTLE

Report/Recommendations

1. Fiscal Officer Tuttle recommended, and **Mr. Gaffney moved to approve regular purchase orders 2025-01221 through 2025-01334 and payments in the amount of \$474,770.60.**

Included in the payments are the following:

- \$196,569.80 to Perrin Asphalt for annual road resurfacing program (Service)
- \$201,250.00 to Spano Brothers Construction for annual roadway concrete repair program (Service)

Mrs. Troike seconded the motion. The Fiscal Officer called the roll.

Mr. Gaffney, **Aye**

Mrs. Troike, **Aye**

MOTION PASSED

2. Fiscal Officer Tuttle recommended, and **Mr. Gaffney moved to approve meeting minutes for the September 29, 2025 Special Meeting. Mrs. Troike seconded the motion. All Ayes. Motion passed 2-0.**
3. Fiscal Officer Tuttle stated the correspondence log is available for public view.

POLICE CHIEF VITO F. SINOPOLI

Report/Recommendations

1. Chief Sinopoli requested the Trustees consider Resolution 2025-40 Ohio Emergency Management Agency Grant Program.

Mr. Gaffney introduced the following resolution and moved its adoption:

**RESOLUTION 2025-40
A RESOLUTION AUTHORIZING THE APPLICATION TO
THE OHIO EMERGENCY MANAGEMENT AGENCY (SHSP) GRANT PROGRAM**

WHEREAS, the Department of Ohio Emergency Management Agency is authorized to administer funds through the State Homeland Security Program (SHSP) as part of Section 2002 of the Homeland Security Act of 2002 as designated by law; and,

WHEREAS, the Ohio Emergency Management Agency (SHSP), appropriated funds to provide grants in support of state law enforcement equipment needs, and,

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WHEREAS, Bath Township seeks financial assistance to acquire ballistic helmets and chemical protection masks for the police department; and,

WHEREAS, Bath Township has performed a needs assessment and determined the request for financial assistance will be for the period outlined herein;

NOW, THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees:

1. Approves the filing of an application to the Ohio Emergency Management Agency (SHSP) for financial assistance for the following project: 24 ballistic helmets and chemical protection masks.
2. That Chief Vito Sinopoli of the Bath Township Police Department is hereby authorized and directed to execute and file an application and to provide all information and documentation required to become eligible for possible financial assistance from the Ohio Emergency Management Agency (SHSP) Grant Program.
3. That Bath Township has obligated the funds required to satisfactorily complete the proposed project and become eligible under the terms and conditions of the grant program to be reimbursed.
4. This resolution is for the preservation of public health, safety and welfare and shall be in full force and effect immediately upon passage by a majority of the board.

FURTHER, that the Fiscal Officer be directed that if the grant is awarded to apply the revenue to fund 669 and to amend the 2025 Certificate of Estimated Resources and the Permanent Appropriations to reflect the new revenue and expenses.

Mrs. Troike seconded the resolution and discussion was held.

The Fiscal Officer called the Roll:

Mrs. Goodrich, **Absent**

Mrs. Troike, **Aye**

Mr. Gaffney, **Aye**

Resolution Adopted

2. Chief Sinopoli recommended, and **Mrs. Troike moved to accept the resignation of Emily Mullenix from the position of part-time Communication Specialist, effective October 8, 2025, as she continues her police academy training with the intent of becoming a full-time police officer upon successful completion and certification from the Ohio Peace Officers Training Academy. Mr. Gaffney seconded the motion. All Ayes. Motion passed 2-0.**

FIRE CHIEF ROB CAMPBELL

Report/Recommendations

1. Chief Campbell recommended, and **Mr. Gaffney moved to hire Emma Heppner as Full-Time Firefighter/Paramedic at the pay rate established by the 2025 IAFF contract effective October 22, 2025, subject to all the rules and regulations of Bath Township along with a one-year probationary period. Mrs. Troike seconded the motion. All Ayes. Motion passed 2-0.**

Oath of Office

The Oath of Office of Emma Heppner, full-time Firefighter/Paramedic was administered by Board Vice President Sharon Troike.

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SERVICE DIRECTOR CAINE COLLINS

Report/Recommendations

1. Service Director Collins recommended, and Mrs. Troike moved to contract with Melway Paving Company for miscellaneous road pavement repairs for a cost not to exceed \$48,000.00. Mr. Gaffney seconded the motion. All Ayes. Motion passed 2-0.

PARKS DIRECTOR JEFF FRANCE

No Report/Recommendations

PLANNING DIRECTOR / ZONING INSPECTOR WILLAM FUNK

No Report/Recommendations

ADMINISTRATOR VITO F. SINOPOLI

No Report/Recommendations

TRUSTEES: ELAINA GOODRICH, SHARON TROIKE, AND SEAN GAFFNEY

COMMUNITY UPDATES

Courtney Rothermel, of Direction Home, and Rebecca Cool, of the Victim Assistance Program, both provided comprehensive overviews of their institutions and the support they provide to the community.

FUTURE TRUSTEE MEETINGS AND EVENTS

Water and Sewer District Board Meeting	October 20, 2025, 6pm	Trustee Conference Room
Board of Zoning Appeals	October 21, 2025, 7pm	Trustee Meeting Room
Halloween Fire and Police Open House	October 26, 2025, 3-5pm	Lower parking lot 3864 W. Bath Rd.
Bath Township Trick or Treat	October 26, 2025, 5-7pm	Community Wide
Appearance Review Commission	November 3, 2025, 5pm	Trustee Meeting Room
Board of Trustees Meeting	November 6, 2025, 6:30pm	Trustee Meeting Room
Heritage Corridors of Bath	November 12, 2025, 4:30pm	Trustee Conference Room

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Zoning Commission	November 13, 2025, 6:00pm	Trustee Meeting Room
Board of Trustees Meeting	November 17, 2025, 4:00pm	Trustee Meeting Room
Board of Zoning Appeals	November 18, 2025, 7:00pm	Trustee Meeting Room
Parks Board	November 20, 2025, 6:00pm	Trustee Meeting Room

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 4:22pm.

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Elaina E. Goodrich, President
Bath Township Board of Trustees

Sharon A. Troike, Vice President
Bath Township Board of Trustees

Sean F. Gaffney
Bath Township Board of Trustees

Laura Tuttle
Fiscal Officer

Date: October 20, 2025
Bath Township Board of Trustees

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